

Three Rivers District Council

FULL COUNCIL

Date 20/02/2023

Report Originator	Head of Service sponsor	Date Originated	
Lead Member Name: Sarah Nelmes	Area of Responsibility: Leader		
CMT Date:	23 rd January		
JLT Date (if applicable):	29 th January		
REASON FOR REPORT			
Reason	JLT/CMT Feedback for Officer and further instructions		Recommendation to JLT/CMT:
To allow for the delivery of the corporate framework through individual service plans.			To approve the Final service plans for the council.
Consultees consulted All Heads of Service	Finance Yes/No Date:	Legal Yes/No Date:	Head of Service/Other Yes Date: December - January
Consultees to be consulted following CMT before report publication	Chief Executive	Shared Director of Finance	
PROPOSED ROUTE FOR FURTHER APPROVAL			
	Date		
Committee	N/A		
Council (if required)	20 th February		

**FULL COUNCIL
20 FEBRUARY 2023**

**PART I
FINAL SERVICE PLANS 2024-27
(ADSPH)**

1 Summary

- 1.1 This report provides an overview of the final service plans, including strategic objectives for Council to approve as part of Strategic, Service and Financial Planning for 2024-2027. Performance indicators, strategic, operational and climate resilience risks are included in the individual service plans.

2 Details

- 2.1 At its meeting on 21 February 2023 Council agreed a new Corporate Framework 2023-26 which outlines four strategic priorities:

- **Provide responsive and responsible local leadership**

- **Expand our position as a great place to do business**
- **Support and enable sustainable communities**
- **Achieve net carbon zero and be climate resilient.**

2.2 These strategic priorities have been incorporated into the service plans for 2024-27. Projects and actions within service plans aim to support the achievement of the Corporate Framework.

Service Plans

2.3 In the November committee cycle the draft service plans were presented to each relevant committee for comment, based on the Corporate Framework strategic priorities and latest budget setting work. The final service plans have now been completed based on the Medium Term Financial Plan and are attached as appendices to be approved.

3 Options and Reasons for Recommendations

3.1 To allow all service areas to progress with the plans for 2024-25 to meet the Council's strategic priorities and statutory requirements.

4 Policy/Budget Reference and Implications

4.1 The recommendations in this report are within the Council's agreed policy and budgets. The relevant policy is entitled Corporate Framework 2023-2026 and was agreed on 21 February 2023.

4.2 The recommendations in this report relate to the achievement of the following performance indicators.

4.2.1 See individual service plans for more detail on the performance indicators.

5 Financial Implications

5.1 None arising from this report. The service plans are in line with the Council's budget as presented at this meeting but will not reflect any budget amendments which may be agreed in the course of the budget approval discussions at this Council meeting.

6 Legal Implications

6.1 The Council must set its budget before 11 March 2024 in accordance with Section 32 (10) of the Local Government Finance Act 1992.

6.2 The Council's Chief Financial Officer (Shared Director of Finance) has a statutory duty to report to the Council if it is likely to incur expenditure that is unlawful or likely to exceed its resources.

6.3 The service plans should then subsequently be agreed on the basis that the budget is agreed.

7 Staffing Implications

None Specific.

8 Equal Opportunities Implications

8.1 An Equalities Impact Assessment was previously completed for the Corporate Framework 2023-2026 in February 2023 with the outcome that there are no significant negative impacts on groups with protected characteristics. Tackling inequality is a 'golden thread' running throughout the Corporate Framework 2023-26. Its objectives seek to address issues of inequality and promote inclusivity, tackling health inequalities and the wider determinants of health, targeting regeneration schemes in more deprived areas, supporting quality and affordable housing (including social housing), promoting safer and accessible neighbourhoods and enabling more people-centred service provision.

8.2 Equality Impact Assessments are carried out for specific actions and proposals on a case-by-case basis, including engagement and formal consultation where appropriate. We continue to ensure that due regard is given to any potential impact of specific proposals on protected characteristics by conducting Equality Impact Assessments for specific actions and proposals that emerge from service plans as required.

9 Climate Change and Sustainability Implications

10 A sustainability impact assessment was also undertaken for the Corporate Framework and results we as follows:

Climate and Sustainability Impact Assessment Summary	
Homes, buildings, infrastructure, equipment and energy	4.00
Travel	4.00
Goods and Consumption	4.00
Ecology	4.00
Adaptation	4.00
Engagement and Influence	4.00
Total Overall Average Score	4.0

11 Community Safety and Public Health Implications

A number of objectives and actions within the service plans are intended to improve community safety and the overall health and wellbeing of the district building on the positive work undertaken under the outgoing framework.

12 Customer Services Centre Implications

None Specific

13 Communications and Website Implications

There will be annual public communication reviewing progress so far on the Corporate Framework and delivery of the service plans.

14 Risk and Health & Safety Implications

14.1 The Council has agreed its risk management strategy which can be found on the website at <http://www.threerivers.gov.uk>. In addition, the risks of the proposals in the report have also been assessed against the Council's duties under Health and Safety legislation relating to employees, visitors and persons affected by our operations. The risk management implications of this report are detailed below.

Nature of Risk	Consequence	Suggested Control Measures	Response (tolerate, treat, terminate, transfer)	Risk Rating (combination of likelihood and impact)
Council does not agree the service plans.	There is no clear direction for individual services.	Council to agree service plans to direct the work of services.	Tolerate	4

14.2 The above risks are scored using the matrix below. The Council has determined its aversion to risk and is prepared to tolerate risks where the combination of impact and likelihood scores 6 or less.

Very Likely ----- Likelihood ----- Remote	Low 4	High 8	Very High 12	Very High 16
	Low 3	Medium 6	High 9	Very High 12
	Low 2	Low 4	Medium 6	High 8
	Low 1	Low 2	Low 3	Low 4
		Impact		
		Low	Unacceptable	

Impact Score
 4 (Catastrophic)
 3 (Critical)
 2 (Significant)
 1 (Marginal)

Likelihood Score
 4 (Very Likely (≥80%))
 3 (Likely (21-79%))
 2 (Unlikely (6-20%))
 1 (Remote (≤5%))

15.1 That:

Council consider and agree the final Service Plans 2024-2027.

That public access to the report be immediate.

Report prepared by:

Katie Stacey, Corporate Support Officer

Rebecca Young, Head of Strategy and Partnerships

Data Quality

Data sources:

Data sources are specific to each service plan and mainly comes from the Risk Register and the Corporate Framework

Data checked by:

Rebecca Young, Head of Strategy and Partnerships

Data rating:

1	Poor	
2	Sufficient	X
3	High	

Background Papers

Corporate Framework 2023-2026

APPENDICES / ATTACHMENTS

Final Service Plans 2024-2027

